

---

**CONTACT**

**D** 816.569.1413

**M** 913.271.2695

**E** cindy.aitken@vantrustre.com

**A** 4900 Main St, Ste 400  
Kansas City, MO 64112



**Cindy Aitken**

Office Manager, Executive  
Administrator  
VanTrust Real Estate, LLC  
Kansas City, MO

**EDUCATION**

University of Illinois

Bachelor of Arts in  
Communications

University of Kansas

Hallmark/KU Executive  
Leadership Program

**CIVIC INVOLVEMENT**

Previous Board member of the  
Midwest College Placement  
Associations

Founding Member of the  
Learning & Development Best  
Practices Organization

Past Chair of Shawnee Mission  
School District College Clinic  
Program

Cindy Aitken is our Office Manager, with expertise in Human Resources and Administration. Cindy's primary responsibilities at VanTrust include those that enable our team and offices to operate effectively and efficiently. She manages the Administrative function for all five VanTrust office locations, focusing on business processes, operations, culture, and resources. In addition, Cindy serves as executive assistant to VanTrust President, Dave Harrison.

Cindy has more than twenty five years of experience in the field of human resources. Significant career assignments prior to joining VanTrust include positions with Hallmark Cards in Kansas City as Director, Corporate Education & Training, Corporate Divisions HR Manager, and Professional Staffing/College Relations Manager. She has also held positions in the HR functions of Baxter Healthcare in Chicago, Tenneco, Inc. in Houston, and with a Kansas City based human resources consulting firm. Cindy considers her most compelling experience to date spending several years as a full-time mom.

Cindy graduated with highest honors from the University of Illinois with a Bachelor of Arts in Communications. She also graduated from the University of Kansas/Hallmark Executive Leadership Program. She served as a Board member of the Midwest College Placement Association, Chair of Shawnee Mission School District College Clinic Program, as well as a founding member for the Learning & Development Best Practices Organization. Cindy is active with groups dedicated to suicide prevention and animal welfare. She admits to being an unceasingly dedicated helicopter mom of two adult children and a shamelessly adoring grandmother of two.

---